

**COLLABORATION RUBRIC for PBL: *Individual Performance***  
(for grades 3-5; CCSS ELA aligned)

	<b>Below Standard</b>	<b>Approaching Standard</b>	<b>At Standard</b>	<b>Above Standard</b> ✓
<b>Takes Responsibility</b>	<ul style="list-style-type: none"> <li>• I need to prepare for and join team discussions</li> <li>• I need reminders to do project work</li> <li>• My project work is not done on time</li> <li>• I need to learn how to use feedback from others</li> </ul>	<ul style="list-style-type: none"> <li>• I am usually prepared for and join team discussions</li> <li>• I do some project work, but sometimes need to be reminded</li> <li>• I complete most project work on time</li> <li>• I sometimes use feedback from others</li> </ul>	<ul style="list-style-type: none"> <li>• I am prepared for work with the team; I have studied required material and use it to explore ideas in discussions (CC 3-5.SL.1a)</li> <li>• I do project work without having to be reminded</li> <li>• I complete project work on time</li> <li>• I use feedback from others to improve my work</li> </ul>	
<b>Helps the Team</b>	<ul style="list-style-type: none"> <li>• I need to cooperate with my team and help the team solve problems</li> <li>• I need to learn how to help make discussions effective</li> <li>• I need to learn how to give useful feedback to others</li> <li>• I need to learn to offer to help others if they need it</li> </ul>	<ul style="list-style-type: none"> <li>• I cooperate with the team but do not help it solve problems</li> <li>• I usually help make discussions effective, but do not always follow the rules, ask enough questions, or express ideas clearly</li> <li>• I give feedback to others, but it may not always be helpful</li> <li>• I sometimes offer to help others if they need it</li> </ul>	<ul style="list-style-type: none"> <li>• I help the team solve problems and manage conflicts</li> <li>• I help make discussions effective by following agreed-upon rules, asking and answering questions, clearly expressing ideas (CC 3-5.SL.1b,c,d)</li> <li>• I give helpful feedback to others</li> <li>• I offer to help others do their work if needed</li> </ul>	
<b>Respects Others</b>	<ul style="list-style-type: none"> <li>• I am sometimes impolite or unkind to teammates (may interrupt, ignore others' ideas, hurt feelings)</li> <li>• I need to learn how to listen to other points of view and disagree kindly</li> </ul>	<ul style="list-style-type: none"> <li>• I am usually polite and kind to teammates</li> <li>• I usually listen to other points of view and disagree kindly</li> </ul>	<ul style="list-style-type: none"> <li>• I am polite and kind to teammates</li> <li>• I listen to other points of view and disagree kindly</li> </ul>	

# COLLABORATION RUBRIC for PBL: *Team Performance*

(for grades 3-5; CCSS ELA aligned)

	Below Standard	Approaching Standard	At Standard	Above Standard ✓
<b>Makes and Follows Agreements</b>	<ul style="list-style-type: none"> <li>• We need to learn how to talk about how the team will work together</li> <li>• We need to learn how to follow rules for collegial discussions, decision-making and conflict resolution</li> <li>• We need to learn how to talk about how well agreements are being followed</li> </ul>	<ul style="list-style-type: none"> <li>• We try to talk about how the team will work together, but do not make agreements</li> <li>• We usually follow rules for discussions, decision-making, and conflict resolution, but not always</li> <li>• We sometimes talk about how well agreements are being followed but need help from the teacher to take appropriate steps when they are not</li> </ul>	<ul style="list-style-type: none"> <li>• We make agreements about how the team will work together</li> <li>• We follow rules for discussions (CC 3-5.SL.1b) decision-making, and conflict resolution</li> <li>• We honestly talk about how well agreements are being followed and take appropriate steps if they are not</li> </ul>	
<b>Organizes Work</b>	<ul style="list-style-type: none"> <li>• We get to work without creating a task list</li> <li>• We need to learn how to set a schedule and track progress toward goals and deadlines</li> <li>• We need to learn how to assign roles</li> <li>• We need to learn how to use time and run meetings well, and organize our materials, drafts, notes</li> </ul>	<ul style="list-style-type: none"> <li>• We create a task list that divides project work among the team, but it may not be in detail or followed closely</li> <li>• We set a schedule for doing tasks but do not follow it closely</li> <li>• We assign roles but do not follow them, or we pick only one “leader” who makes most decisions</li> <li>• We usually use time and run meetings well, but may occasionally waste time; we keep our materials, drafts, notes, but not always organized</li> </ul>	<ul style="list-style-type: none"> <li>• We create a detailed task list that divides project work fairly among the team (CC 3-5.SL.1b)</li> <li>• We set a schedule and track progress toward goals and deadlines</li> <li>• We assign roles based on team members’ strengths (CC 3-5.SL.1b)</li> <li>• We use time and runs meetings efficiently; we keep our materials, drafts, notes organized</li> </ul>	
<b>Works as a Whole Team</b>	<ul style="list-style-type: none"> <li>• We need to learn how to recognize or use special talents of team members</li> <li>• We need to learn how to do the project as a team</li> </ul>	<ul style="list-style-type: none"> <li>• We try to use special talents of team members</li> <li>• We do most project tasks separately and put them together at the end</li> </ul>	<ul style="list-style-type: none"> <li>• We recognize and use special talents of each team member</li> <li>• We develop ideas and create products as a team; tasks done separately are brought to the team for feedback</li> </ul>	